Organizer/Campaign and Membership Mobilization Coordinator

Organizers are one of the union's most vital connections to its membership. Organizers build networks within existing departments and communities on campus in order to address GEO members' ideas and concerns and understand how the union may best represent its members' interests. This position is responsible for assisting union organizing campaigns, including campaign start-up, committee building, assessments, developing literature and running meetings and workplace actions. Previous organizing experience is highly recommended.

Preference will be given to GEO members who have been active in committees and campaigns, or have other related experience. Non-members (including agency fee payers) are not eligible to apply. Applicants should be committed to the general principles of social justice and collective action.

Duties include, but are not limited to:

1 Convene and co-Chair the Organizing Committee.

1. Craft the message communicated to GEO members in order to transform internal mobilization into turnout for events and actions. Preparing materials and working with the Press with the political advocate.
2. Organize turnout from particular departments (fostering activism, recruiting stewards and leadership) and/or specific university communities, including GEO caucuses.

3 Outreach and network with GSS, Graduate Student Organizations, SGA, and Registered Student Organizations to build connections on overlapping issues of concern such as tuition and fee increases, budget cuts, and university policies and plans that directly affect students.

4 Organizing GEO campaigns, facilitate membership drives, and sign up new members.

7 Participate in ongoing planning and evaluation of organizing efforts.

8 Educate and train graduate student employees about the union and the organizing process.

9 Integrate existing members into overall GEO plans for the organization as a whole and into current GEO campaigns in particular.

Organizers should be comfortable with principles of organizing, as well as approaching and talking with members in both individual and group settings.

All employees are expected to devote a portion of their paid working hours to office management tasks (i.e. holding office hours, answering phones, taking messages, in-taking grievances, greeting members who come into the office, etc.) and to attend meetings as required, including regular staff meetings. Some night and weekend hours may be required.

This position is for 20 hours a week for the 2010-2011 academic year. GEO/UAW Local 2322 will provide training. People of color and women are encouraged to apply. International students are eligible and GEO will work to accommodate visa requirements. The salary is the same as the average campus-wide stipend and GEO will pay for university health benefits. In the past, all GEO staff employees who have needed tuition waivers have received them.

**The start date for this position is flexible and could potentially begin next semester, depending on applicant’s availability.**

**In order to apply, please submit a resume and a completed GEO Staff Application Form (attached).**

Questions and applications should be emailed to hiring@geouaw.org by 5pm on Friday, October 15, 2010 for priority consideration.

**GEO STAFF POSITION APPLICATION FORM**

Name: Home/Cell Phone Number:

Email Address: Alternate Phone Number:

1. What kind of union activism, organizing, community or volunteer experience do you have? In what capacities have you been active with GEO?
2. Why are you interested in being hired for this position?
3. What skills do you possess that would be beneficial for this position?
4. Do you plan on having another assistantship or paid position that will require a significant commitment of your time? If so, please provide details of this position.

5. [OPTIONAL] Do you identify as a member of a protectedclass, which includes race, color, religious creed, national origin, sex, sexual orientation, ability, age and ancestry?